

HOW DO I?

How to Search for Additional Addresses?

If you do not see the address you are looking for during checkout of iStore it's possible that the address is attached to the Customer record not the Contact record.

Here are the steps to search for the address on the Customer record:

During Step 1 of the checkout process, when you are choosing your Ship To address click on the Select button as shown below:

Shipping Method:

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Shipping Method	Shipping Description
FEDEX GROUND	Ground shipments will arrive within 5 business days of order shipment for destinations within the continental US. 6+ days for HI and AK.
FEDEX-Air-2Day	2 Day Delivery
FEDEX-Air-Express Saver	3 Day Delivery
FEDEX-Air-First Overnight	Overnight Delivery by 8:30AM
FEDEX-Air-Priority Overnight	Overnight Delivery by 10:30AM
FEDEX-Air-Standard Overnight	Overnight Delivery by 3PM

Ship To

- Ship to Customer: WUESTHOFF HEALTH SYSTEMS INC.
- Ship to Contact: Chris Cowley
chris.cowley@hma.com
- Ship To Address: 250 N WICKHAM ROAD RECEIVING
MELBOURNE, FL 32935
UNITED STATES

Shipping Details

Shipping Instructions:

Then on the following page click the View by: drop down list and choose – Ship To Customer’s Addresses and click GO as shown below:

Company

Breast Biop

Search All Products Part Number

Shipping Billing and Payment Review and Place Order

Search and Select: Ship to Address

Ship to Customer: WUESTHOFF HEALTH SYSTEMS INC Cancel Select

Ship to Contact: Chris Cowley

Search

Country: United States

View by: Ship To Customer's Addresses Go

Results

- Ship To Contact's Addresses
- Ship To Customer's Addresses
- All Contacts' Addresses

Create Address

Select	Address	Primary	Address Type
<input type="radio"/>	9150 ELLIS RD MELBOURNE, FL 32904 UNITED STATES	Ship To	✓

Cancel Select

ATEC | Celerio | MammoPads | Kits & Drapes | Mammosite | Tru Core
Sites | Cart | Order | Profile | Logout

Once you have clicked GO the store will search and provide you with a listing of the Ship To addresses we have listed on your customer record.

The same steps shown above can be done for Bill To addresses during Step 2 of the checkout process.

If you do not find the correct Ship To address you can click the Create Address button to create one for yourself.